

Job Briefing/Routine Job Hazard Analysis Form

Please complete this form with your work crew during the job-briefing before beginning any work.

Related Work Order Number(s):

Task (What do you have to do today?)

Job Information / Emergency Procedures

Name:

Date:

Supervisor:

Sup. Phone Number:

Are **911** systems functional with cell phone use?: Yes No

Utilities: Facilities @ 864-656-2187

Police: Clemson University @ 864-656-2222

Facilities Safety: Tim Nix @ 864-643-6266

Task Description

Briefly state steps involved. Check all that apply.

Working at Height > 6ft

Electrical

Concrete Masonry

Plumbing

Welding

Demolition

Painting

General Construction

Scaffolding

HVAC/Mech.

Heavy Equipment

Steam

Trenching / Excavation

Hot Water

Chill Water

Utility Marking

Job Crew Members

1.

2.

3.

4.

5.

6.

Jobsite Exposures

Check any existing conditions or what may result from site work.

Physical Hazards

Confined Space Permit Required
Electrical
Falls from Elevation
Fire Hazards
Heavy Equipment
Struck by / Caught In-between
Overhead Work
Slips, Trips, or Falls
Underground Utilities
Vehicle Traffic

Health Hazards

Chemical Exposure
Cold/Heat Stress
Radiological/Laser
High Noise > 85 dBa
Lifting Hazards
Silica Exposure
Biological Hazards (Animals, insects)
Asbestos, Lead
Other

Hazard Control Measures

PPE and Monitoring

Fall Protection
Gloves
Hard Hat
Safety Boots
Hearing Protection
Safety Glasses
Safety Vest
Air Monitoring
Laser Safety
Respirator

Inspections

Tools / Equipment
Ladders
Rigging
Housekeeping
Tag Lines
GFCI
Hoist, Slings, Chains

Safety Systems/Training

Barricades, Notices, and Warnings
Excavation Plan (Call 811)
Lock-out / Tag-out
Job Briefing Meeting
Traffic Control
Confined Space Permit
Electrical Work Permit, Outage
Hot Work Permit, Welding
Fire, Smoke, Alarms, Deactivated
Asbestos / Lead Tested

Note any other hazards or safety controls: