

Utilities Services Policies & Procedures

Electrical Distribution:

Coordinates the operation and maintenance of all electrical systems required to provide electrical service to all utility customers. This includes primary electric service, street lights, walkways, traffic signals, and telecommunication cables.

Mechanical Distribution:

Professional design and project management services for all mechanical systems required for all utility customers. This includes steam, chilled water, domestic water, sanitary sewer, storm sewer, natural gas, and compressed air.

Utility Engineering:

Overall engineering services to evaluate all utility systems and to design, manage, and construct utility system modifications and expansions. Utility engineers will provide utility system and equipment evaluations for all utility customers.

Utility Production:

Provide for the operation and maintenance of utility equipment and systems throughout the University. These support services include financial information systems, computer-based information systems, human resources management, clerical and secretarial support, administrative and public relations interface between University Facilities and the university community.

Requesting University Facilities Services

Request Reporting Methods

The method of submitting requests for University Facilities services vary depending upon the type of request. Below is information about each reporting method.

University Facilities Service Request:

http://www.clemson.edu/facilities/servreq/forms/routine_request.php

You may use this form to request:

- Repairs and installation of departmentally owed equipment, furniture, etc.
- Improvements and alterations
- Major repair, renovation, or remodeling of buildings, grounds, or utilities
- Cost estimates for projects over \$500